

COLLECTION OF CHILDREN

Only the people specified as "having authority to collect" on a child's Fully Booked enrolment are permitted to collect children from the service. Any changes to this must be advised in writing or updated online. The OSHC Director must be informed of and sign any custody order. All children must be signed in or out by the authorised parent/guardian.

BENEFITS & REBATES FOR OSHC FAMILIES:

As of July 2018, the Government replaced the old Child Care Benefit and Child Care Rebate with a new Child Care Subsidy that is paid directly to the Child Care provider (OSHC) and then deducted from the attending family's OSHC fees.

This subsidy is means tested and subject to eligibility requirements determined by Centrelink. Please refer to their website for further information and to register for the subsidy.

<https://www.education.gov.au/child-care-subsidy-1> or call them on 136150 8am-8pm Mon-Fri.



St Raphael's School OSHC CONTACT INFORMATION

St Raphael's OSHC Director

Anne O'Connell

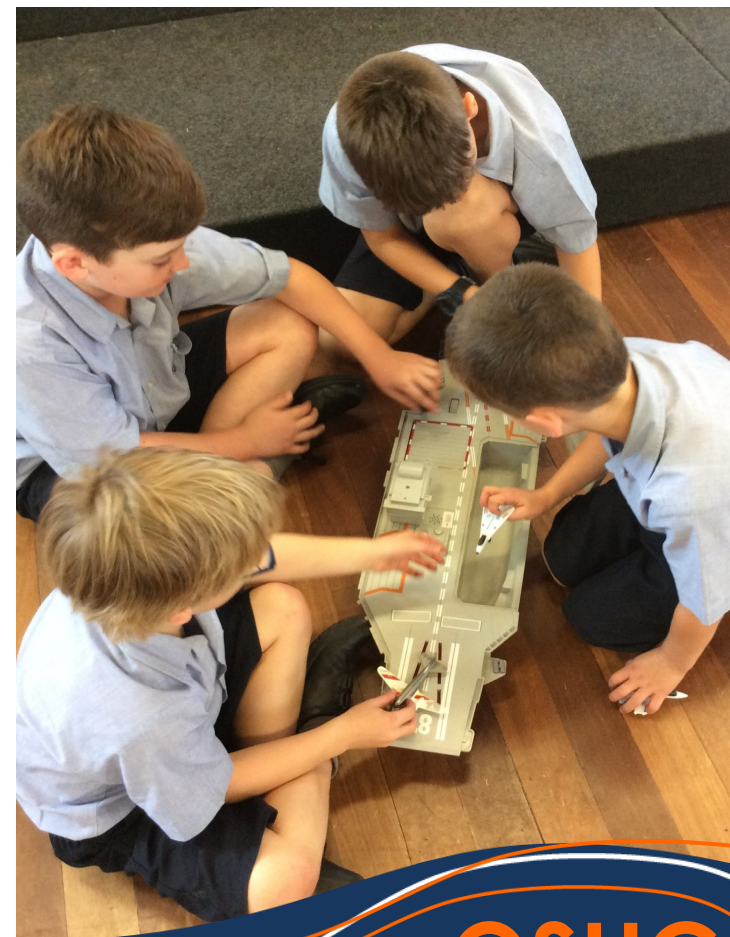
OSHC Office Phone: 8357 7259

OSHC Mobile Phone: 0428 498 558

E-mail: oshc@raph.catholic.edu.au



St Raphael's School
PARKSIDE



OSHC

Parent Information 2020

St Raphael's School OSHC

St Raphael's School OSHC aims to provide a friendly, flexible service for families needing before and after school care. OSHC is located on our school grounds in our school hall with access via "Kiss n Drop"

Anne O'Connell is our OSHC Director. She and her team of educators love working with children and ensure that OSHC is a fun, inclusive place for all.

At St Raphael's School OSHC, we believe that children should be as active as possible and we are fortunate to have access to all of the school's sports equipment and outdoor spaces including the beautiful nature play area and sandpit. We encourage children to play outside as often as practical. The children look after our OSHC garden and can participate in planned activities such as art/craft, science, cooking, indoor games, and movies. They are also free to play with the numerous toys, puzzles and dress ups.

There is a designated homework area in after school care where children can sit and complete their homework tasks before playing. OSHC Educators will remind children and are available to assist them should they need help.



BEFORE SCHOOL CARE

Before school care is available between 7.30am and 8.30am and breakfast is available until 8.10am.

AFTER SCHOOL CARE

After school care commences at 3:10pm and concludes at 6:00pm. Fruit is available for children on arrival with additional small snacks throughout the afternoon. All food is prepared in our OSHC kitchen and our aim is to provide healthy snacks that are low in fats and sugars, with treats on the odd occasion. The snack menu and activity program are changed weekly and displayed in OSHC so parents and children can keep up to date with what is on offer each day.

ENROLMENT AND BOOKINGS

All families wishing to use the service must complete an online enrolment, using the program **Fully Booked**, **PRIOR** to their child/children attending an OSHC session. Once enrolled, parents/caregivers are then responsible for managing their children's bookings and keeping contact and medical information up to date online through the **Fully Booked** system.

To enrol your child/children in OSHC, please use the following link to access the **Fully Booked** program.

<https://straphaelsos.fullybookedccms.com.au/family/login>



OSHC FEES

BEFORE SCHOOL CARE 7:30AM-8:30AM

\$9.50 Booked before 6.00pm the night before care.

\$10.50 "Late booking" made after 6.00pm the night before care.

AFTER SCHOOL CARE 3:10PM-6:00PM

\$22.00 Booked before 9:00am the day of care.

\$24.00 "Late booking" made after 9.00am the day of care.

PUPIL FREE CARE 8:00AM-5:30PM

\$52.00 Booked by cut-off date.

\$57.00 "Late booking" made after cut-off date.

CANCELLATION FEES

Cancellation of a session will incur a charge where cancellation is made after cut-off times or no notice of cancellation is given. A cancellation charge of \$6.50 will apply for BSC bookings cancelled after 9.00am and \$10.50 will apply for ASC. Cut off times are 9:00am on the day for After School Care and 6:00pm the previous day for Before School Care. The required notice will be advised on the Pupil Free enrolment form. These charges are in lieu of the full session fee. The full day's fee will be charged for Pupil Free Days where the service has received a booking confirmation and the child failed to attend the service on this day.

LATE COLLECTION FEE

\$5 per child per 15 minutes will be imposed when children are collected after 6:00pm for after school care and after 5:30pm on pupil free days.

